Date: 05/05/2023

NOTICE

From : Chairperson-IQAC	To : All Concerned

Subject : Regarding Internal Quality Assurance Cell (IQAC) Meeting

All the Internal Quality Assurance Cell (IQAC) members and special invitees are hereby informed that IQAC Meeting has been scheduled on **10th May 2023 (Wednesday) at 3.00 p.m. in the Board Room**. Meeting will be chaired by the Chairperson-IQAC. Agenda is as follows:

Agenda:

1. Discussion on Increase on Alumni Engagement in the Institute
2. Review of Feedback Analysis & Action taken report 2022-23
3. Discussion on IIC Activities
4. Infrastructure requirement
5. Digital Evaluation
6. Any other points with the permission of the Chair.

Kindly attend the meeting as per the above schedule

(Dr. Vinod M. Kapse)
IQAC Chairperson

Copy through ERP/Email:

- Hon'ble M.D/A.M.D (for kind information please)
- Executive VP (for kind information please)
- Director General (for kind information please)
- All Directors, All Deans, All Associate Deans & All Heads (for kind information please)
- All IQAC members and special invitees (for kind information please)
- Registrar for record
- All Notice Boards

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Noida Institute of Engineering & Technology
Internal Quality Assurance Cell

Minutes of IQAC Meeting

Date (Day) : 10 May 2023 (Wednesday)
Time : 03:00 p.m.
Venue : Board Room

Agenda:

1. Discussion on Increase on Alumni Engagement in the Institute
2. Review of Feedback Analysis & Action taken report 2022-23
3. Discussion on IIC Activities
4. Infrastructure requirement
5. Digital Evaluation
6. Any other Points with the Permission of the Chair.

Members Present:

Prof. Vinod M. Kapse	Prof. C.S. Yadav	Prof. Anjana Rani Gupta
Prof. V.K. Pandey	Prof. Ritesh Rastogi	Prof. Ghazala Naaz
Prof. Rashmi Mishra	Prof. Imaran Ali	Prof. Vivek Ranjan
Prof. Vikas Sagar	Prof. Mayank Deep Khare	Prof. Sovers Singh Bisht
Prof. Rajesh Kumar	Dr. Neema Agarwal	Dr. Neema Agarwal

Agenda	Point of Discussion	Decision Taken
Discussion on Increase on Alumni Engagement in the Institute	The Alumni Cell Head discussed the plan to increase alumni involvement. He also added that the institute has taken the AlmaConnect Platform to increase the alumni engagement. The members appreciate the step taken b the institute. The IQAC Chairperson motivated Academic Heads to connect with Alumni for the registration on AlmaConnect platform. The IQAC chairperson further asked to connect alumni with the students through the guest lectures, mentorship programs etc.	To increase alumni engagement. **Action by**: Alumni Head
eview of Feedback Analysis & Action taken report 2022-23	The IQAC Chairperson discussed with Heads to review the feedback and prepare the Analysis and Action Taken Report. On the basis of Analysis, action will be taken and need to implement in the next session. This feedback help us to strengthen the academic and administrative process to ensure conformity with quality standards and institutional objectives. The IQAC Coordinator discussed that the goal is to create a system for monitoring outcomes and integrating input into continuous quality enhancement.	Analysis of Feedback **Action by**: Heads
Discussion on IIC Activities	The Chairman discussed with the IIC Coordinator about the IIC Activities and also instructed to increase the IIC activities in coordination with all HODs. The Chairperson [illegible] the successful organization of innovation awareness pro[illegible]s, e.g. talks, IPR sessions, and student idea comp[illegible]tions. [illegible] discussed the level of student participation, doc[illegible]mentation [illegible], and timely submission of activity reports on the IIC portal. It was noted that the activities enhanced students' innovative learning and	Review of IIC Activities. **Action By:** Head IIC

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	entrepreneurial skills. Suggestions were given to strengthen industry interaction and increase collaborative innovation activities in the upcoming academic year.	
Infrastructure requirement	IQAC Chairperson Discussed that It was proposed to enhance smart classroom facilities with upgraded projectors and interactive boards, strengthen high-speed internet connectivity across departments, and expand laboratory infrastructure with advanced computing systems and licensed software. The need for additional seminar halls, innovation and incubation spaces, and improved maintenance of existing facilities was also emphasized to ensure effective teaching–learning processes and support institutional growth.	Enhancement in Infrastructure **Action By**: Relevant Stakeholders
Digital Evaluation	The Chairperson discussed with all Heads of Departments the implementation of digital evaluation practices to enhance the efficiency and reliability of assessment processes. He emphasized the importance of adopting online systems for accurate data collection, systematic analysis, and timely feedback generation. The Chairman highlighted that digital evaluation would promote transparency, reduce manual errors, and enable better monitoring of academic performance. HODs were advised to ensure faculty readiness and proper utilization of available digital platforms. The initiative was considered beneficial for informed decision-making and continuous improvement across academic and administrative functions, supporting the institution's quality enhancement and data-driven management practices.	Implementation of Digital Evaluation **Action by:** CoE

The meeting ended with a vote of thanks delivered by Coordinator, IQAC.

(Chairperson, IQAC)

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